

# **SIPS Conference Procedures**

## **SIPS Conferences**

SIPS conferences are held biennially in odd numbered years. The purpose of the conferences is to bring together researchers interested in placebo and nocebo effects across disciplines to share research ideas and network. The conferences also provide an excellent opportunity to promote research (e.g. media events) as well as to engage with industry and people with lived experience. The typical format is a 3-day event with a combination of keynote talks, plenary sessions, open talks, and posters, but we are always open to new ideas on the best format and encourage opportunities for new and junior researchers to present their research.

## **Expression of Interests for Conferences**

Expressions of interest (EOIs) should be held for future conferences. A call should be opened by the SIPS Steering Committee approximately 3-6 months prior to the previously scheduled conference with submissions due ~6 weeks after the call. The EOI should be a maximum of 1-page and contain the following details of the proposed conference:

- 1. Date(approximate) and location
- 2. Host/s
- 3. Theme
- 4. Funding
- 5. International accessibility
- 6. Attention to diversity and inclusiveness of minority groups

All EOIs are considered by the Steering Committee who vote on the hosts of the next conference. Any Steering Committee member who is involved in an EOI will recuse themselves from voting.

Once a date and location has been determined, the President will communicate the outcome to all those who submitted an EOI, and the next conference location and Hosts will be announced by the President on the final day of the previously scheduled conference.

# **Conference Procedures**

SIPS should provide guidance and (nonfinancial) support to conference organisers to ensure the conferences aligns with SIPS aims. At the same time, Hosts should have sufficient autonomy to make decisions about running their conferences in an authentic way. The best way to facilitate this is to have good communication channels between the SIPS Steering Committee and the Hosts. To achieve this, the conference organising committees should contain a mix of the Hosts, local organisers, and Steering Committee Members (at least two). Hosts are also expected to give regular updates on conference planning to the Steering Committee.

## **Conference Prizes**

## **Local Prizes**

Conference organisers should award prizes such as Best PhD Student Presentation(s), Best PhD Student Poster(s), and travel financial aid awards for trainees. The criteria for and number of these are for the conference organisers to decide.

#### **SIPS Prizes**

In addition to local prizes, SIPS will be responsible for two awards to be awarded at each conference with the selection of recipients determined by the SIPS Steering committee, namely, the SIPS Lifetime Achievement Award and the SIPS Early Career Research Award, with the former involving a keynote presentation at the relevant conference.